

PLEASE SEND THE FOLLOWING DOCUMENTS TO OUR RTA (ADDRESS MENTIONED BELOW) FOR ISSUE OF DUPLICATE SHARE CERTIFICATE cum NAME DELETION :-

1. **Public notice in a leading newspaper regarding the loss of the share certificate(s)** giving all the particulars of the share certificates which have been lost/misplaced.

This is to inform you that Share Certificate No(s). _____ for _____ Equity Share(s) of PBM Polytex Ltd. (Regd. Office – Opp. Railway Station, Petlad - 388450, Dist. Anand , Gujarat), held by _____, have been lost. The Share Certificate(s) as such stand cancelled and if any person find the same, he is, hereby, requested to return it to PBM Polytex Ltd., Opp. Railway Station, Petlad - 388450, Dist. Anand, Gujarat.

2. **Indemnity Bond on Rs. 200/- Non-Judicial Stamp Paper and an Affidavit on Rs. 100/- Non-Judicial Stamp Paper** in the enclosed format. The Indemnity bond including surety and Affidavit has to be affirmed by Notary Public,
3. **Proof of Identification and Proof of Address of alive shareholder:-**
 - a) **Proof of Identification : Copy of PAN Card of alive shareholder (Mandatory)**
 - b) **Proof of address:** Copy of any one document mentioned below duly attested by Special Executive Officer or Notary Public or your Bank Manager:- Utility bills like Telephone Bill/Electricity bill/Gas Bill (not older than 2 months), Election Card / Driving License / Aadhaar Card / Passport.
4. **Proof of Identification and Proof of Address of Sureties,**
5. **Signature Verification Certificate for Alive Shareholder as issued by the Bank Manager** under his / her Name, Designation, Employee Code and Bank's Rubber Stamp(Format attached),
6. **Email ID of alive shareholder,**
7. **Cancelled Cheque Leaf of Bank Account having Name of the alive shareholder OR Cancelled Cheque Leaf without the Name of alive shareholder alongwith Copy of 1st Page of Passbook of Bank Account of alive shareholder,**
8. **Request Letter for Name Deletion of Deceased Shareholder,**
9. **Copy of Death Certificate,**
10. **Request Letter for Consolidation of Share Certificate(s), if no. of lost Share Certificates are more than one.**

ADDRESS OF RTA :-

M/S. LINK INTIME INDIA PVT. LTD.

B-102 & 103, SHANGRILA COMPLEX, OFF. HDFC BANK,

NEAR RADHAKRISHNA CHAR RASTA, AKOTA,

VADODARA – 390020

Tel. No. : 0265 - 2356 573 / 2356 794

Email : alpesh.gandhi@linkintime.co.in / vadodara@linkintime.co.in

**INDEMNITY BOND FOR NAME DELETION cum ISSUE OF DUPLICATE SHARE
CERTIFICATE**

Whereas

I/We _____ (name of the surviving 1st joint shareholder)
jointly with _____ (name of the surviving 2nd joint
shareholder) residing at _____

_____ (address of the surviving 1st joint
shareholder) for last ____ years, holding _____ shares of face value of Rs ____ each under folio
no _____ in M/s- _____
(Name of the Company) issuer Company having its registered office at _____
_____ (Company's registered
office address). The original share certificate(s) in respect of _____ shares as detailed below
has/have been lost/destroyed/misplaced and the same is/are not traceable:

Share Certificate No	Distinctive No From To	No of Shares

Whereas

I/We have not delivered the said share certificate(s) with the intention of transferring the shares or pledging them or parted with the said share certificate(s) in any other manner whatsoever. I/We, therefore, hereby request the issuer Company to issue to me/us duplicate share Certificate(s) in lieu of the original share Certificate(s).

In consideration of the issuer Company having agreed to issue duplicate share certificate(s) for the aforesaid shares in my/our name, I/we am/are executing a Indemnity Bond in favour of the issuer Company.

Upon the issuer Company, having agreed to issue duplicate share certificates for the aforesaid shares, I/we the undersigned applicant(s) hereunder for myself/ourselves, my/our heirs, executors, administrators and assigns do hereby jointly and severally covenant with the issuer Company, its successors and assigns and agree and undertake at all times, save, defend and to indemnify and keep indemnified the issuer Company, its successors and assigns its estate and effects, and its directors, manager, secretary and shareholders and their heirs, executors and assigns from and again all actions, suits, proceedings, accounts, claims and demands, whatsoever for or on account of the said shares or

dividends or any part thereof or otherwise in connection with the same, and from and against all losses, costs, claims, actions, demands, risks, charges, expenses, damages and losses arising in any manner whatsoever.

Name(s) of shareholder(s)

Signature(s) of shareholder(s)

1. _____

2. _____

In presence of :

Name and address of Witnesses

Signature of Witnesses

Surety

We _____ (name of the Surety No.1) aged ___ years,an Indian inhabitant presently residing at _____

_____ (residential address of Surety No.1) know the applicant(s) for last _____ years and having business address at _____

_____ (official address of Surety No.1), having PAN Card No._____ with net assets worth of Rs. _____ and _____

_____ (name of the Surety No.2) aged ___ years, an Indian inhabitant residing at _____

_____ (residential address of Surety No.2) know the applicant(s) for last _____ years and having PAN Card No._____,business address at _____

_____ (official address of Surety No.2) and with the net assets worth of Rs. _____.

We, the undersigned certify that the above facts are true to the best of our knowledge. We bind ourselves as sureties to make good all claims, charges, costs, damages, demands, expenses and losses which the issuer Company, its successors and assigns its estate and effects and its directors, manager, secretary and shareholders may sustain, incur or be liable for in consequence of complying with the request contained above and the issuer Company, its successors, assigns, directors, manager, secretary and shareholders will be entitled to realise all claims, charges, cots, damages, demands, expenses and losses from our persons and our properties, as the case may be.

SURETY 1 :

Name	:	
Annual Salary Income	:	
Name of Employer	:	

OR

Self owned Business Annual Income	:	
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OR

Asset worth of self owned Immovable Property	:	
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Signature of first Surety	:	
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Name and Address of Witness	:	
Signature of Witness	:	

SURETY 2 :

Name :	
Annual Salary Income :	
Name of Employer :	

OR

Self owned Business Annual Income :	
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OR

Asset worth of self owned Immovable Property :	
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Signature of Second Surety :	
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Name and Address of Witness :	
Signature of Witness :	

Dated this _____ day of _____ 20 .

NOTES:

- 1. Indemnity Bond should be on Non Judicial Stamp Paper/Franking of Rs 200/-, duly notarised by Notary Public.*
- 2. Please fill up the details as per the documents you are annexing. Please do not just type this format as it is.*
- 3. Indemnity Bond should be witnessed by two persons.*
- 4. Two sureties are required to be furnished*
- 5. Witness and Surety have to be different individuals.*
- 6. Each Surety has to attach attested copy of his PAN Card and Form 16 of the latest financial year and attested copy of his proof of address viz. Aadhar card, Passport, Utility bills like Telephone Bill, Electricity bill & Gas Bill not more than 3 months old.*
- 7. Indemnity Bond and Surety should be attested by Notary.*
- 8. Each Witness has to attach attested copy of his PAN Card.*

AFFIDAVIT FOR NAME DELETION cum ISSUE OF DUPLICATE SHARE CERTIFICATE

I/We _____ (name of the surviving 1st joint shareholder) jointly with _____ (name of the surviving 2nd joint shareholder) son/daughter of (for first holder) _____ aged _____ years, an Indian Inhabitant / NRI presently residing at _____ for last _____ years, do hereby solemnly affirm and declare as under:

1. I/We _____ (name of the surviving 1st joint shareholder) jointly with _____ (name of the surviving 2nd joint shareholder) is/are the registered holder(s) of the Company holding _____ shares under Folio No. _____ of Rs _____/- each in the Company. Of which original share certificate in respect of shares as detailed below has/have been lost/destroyed/misplaced and is/are not traceable:

Share Certificate No	Distinctive No From To	No of Shares

2. That _____ (name of the surviving 1st joint shareholder) jointly with _____ (name of the surviving 2nd joint shareholder) has/have not sold, transferred, pledged or otherwise disposed off the said shares.

3. I/We have searched or caused searches to be made for the said share certificate(s), but even after careful and diligent search, I /We have been unable to trace the same.

4. Since the said share certificate(s) was / were issued, I /We have not sold, mortgaged, pledged or otherwise encumbered or disposed off the said shares or parted with the possession of the said share certificates in any manner and the said shares is / are my/ our absolute property to the best of my/ our knowledge and belief, the said certificate(s) has/ have either been lost or destroyed or misplaced. In case at any time I / We locate the said Share Certificate(s) or any of them I /We shall immediately surrender the same to the Company.

5. I have already executed Indemnity Bond for issuing duplicate share certificate(s) in lieu of the original share certificates for the aforesaid shares held by me/us.

6.I therefore request the _____ (Name of the Company) to issue duplicate share certificate(s) in lieu of the original share certificate(s) for the aforesaid shares

I am executing this declaration to be submitted to the concerned authorities of the Company.

VERIFICATION

I hereby state that whatever is stated herein above are true to the best of my knowledge.

Solemnly affirmed at -----

On this ----- day of ----- 20 .

(Signature of the shareholder/s)
Deponent

Identified by me

Before Me

Advocate

Notary Public

INSTRUCTIONS :

- 1. Affidavit should be on a Non Judicial Stamp Paper/Frinking of Rs 100/-, duly notarised by Notary Public.**
- 2. If the space provided for particulars of share certificates is insufficient, please attach a separate sheet for the same duly notarised.**
- 3. Executor(s) of Indemnity Bond should be witnessed by one person.**
- 4. Two Sureties required to be furnished with two Witness.**
- 5. Witness and Surety have to be different individuals.**
- 6. Each Surety and Witness have to attach an attested copies of PAN Card and proof of Identification, any one of the following: Ration Card / Election Card / Passport / Latest Electricity Bill / Telephone Bill.**
- 7. Attested copies of Form-16 / acknowledged copy of Annual Return submission / Proof of Payment of Assessment (latest).**
- 8. In case market value of securities of lost share certificate(s) is of more than Rs.50000/-, then asset worthiness of sureties should be certified by a Chartered Accountant.**

Confirmation of Signature of shareholder by the Banker with their official Rubber Stamp Giving the full address of the Bank and the Employee Code number of the official signing this form.

1. Name of the Bank :

2. Full Address of the Bank :

3. STD Code/Telephone No :

4. Type of Account : **Current / SB / HUF / O/D / Others**

5. Name of Account Holder[s]: 1)

2)

3)

6. Address of Account Holder[s] as recorded with the Bank

7. Account Number : _____

8. Signature of the Holder/s

1) _____

2) _____

3) _____

Place:

Date:

Signature Verified as recorded with the Bank

(Sign) _____

Bank Manager :

Emp Code :

Rubber Stamp of the Bank

Code No.

Address: